

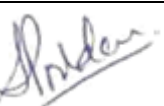
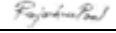

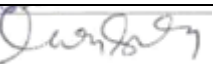
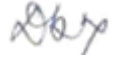


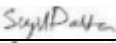

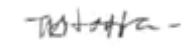


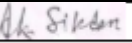
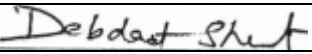

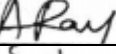



**MINUTES OF 23<sup>rd</sup> MEETING OF IQAC CELL OF IEM HELD ON  
16<sup>th</sup> MARCH 2021, AT 11.00 A.M. IN ONLINE MODE**

**MEMBERS OF IQAC:**

Prof. Dr. Satyajit Chakrabarti	Chairman of IQAC and Director	
Prof. Dr. Arun Kumar Bar	Co-ordinator (IQAC), Dean Engineering and H.O.D, EEE & Mechanical Engineering	
Prof. Dr. Sanghamitra Poddar	Co-ordinator (IQAC) and H.O.D student Affairs & Alumni Relations	
Prof. Rajashree Paul	Management Representative	
Mr. Somnath Chatterjee	CEO WEBEL	
Mr. Shantanu Pal	Sankalp Semiconductor Pvt. Ltd	
Mr. Sumit Sinha	Ericsson India Global Services Pvt. Ltd	
Prof. Dr. Malay Gangopadhyaya	HOD, ECE.	
Prof. Dr. Debika Bhattacharya	Dean Academics	
Prof. Dr. Mohuya Chakraborty	Dean HRDC, HOD (CSE)	
Prof. Prabir Kumar Das	HOD, BSH	
Prof. Dr. Sujit Dutta	HOD, MBA	
Prof. Dr. Indraneel Mukhopadhyay	HOD, IT	
Prof. Anupam Bhattacharya	Principal, MBA	
Prof. Tapas Kumar Datta	HOD, EE	
Prof. Dr. Rabin Majumdar	HOD, BBA	
Prof. Abhishek Bhattacharya	HOD, BCA and M.SC	
Prof. Anup Kumar Sikdar	External Experts	
Prof. Dr. Debdoost Sheet	External Experts	
Mr. K.R.Lal	Administrative Staff	
Mr. Angshuman Ray	Administrative Staff	
Mr. Sohini Banerjee	Alumni	

Ms. Arpita Kundu	Alumni	Arpita Kundu
Mr. Sri Prasad	Regional Head, Vivekananda Chapter, Vigyan Bharati Community Representative	Sri Prasad.
Mr. Rajashree Nag	Alumni	Rajashree Nag
Mr. Supratim Auddy	Alumni	Supratim Auddy

<b>AGENDA</b>	1. To read and confirm the minutes of the 22 <sup>nd</sup> (XXII/20-21) meeting held on 22 <sup>nd</sup> December, 2020 of IQAC cell.
	2. To discuss about the quality of the classes held online for the 2 <sup>nd</sup> semester, 4 <sup>th</sup> semester, 6 <sup>th</sup> semester & 8 <sup>th</sup> semester students.
	3. To discuss about the final year projects for the 4 <sup>th</sup> year students.
	4. To discuss about the online examination conducted recently for autonomy batches
	5. To discuss about the NBA work For ECE & IT department
	6. To discuss about the new AQAR format.
	7. Miscellaneous works on the permission of the Chairperson.

### **RESOLUTION:**

23.1. To read and confirm the minutes of the 22<sup>nd</sup> (XXII/20-21) meeting held on 29.10.2020 of IQAC cell.

The minutes of the 22<sup>nd</sup> meeting of the IQAC Cell were read out and confirmed.

23.2 Online classes for 2<sup>nd</sup> semester, 4<sup>th</sup> semester, 6<sup>th</sup> semester & 8<sup>th</sup> semester is going on successfully.

23.3. HODs of all the department will prepare an excel sheet for final year projects.

23.4 COE section has already published Invigilation list for the mid-semester examination of Lateral entry students.

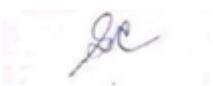
23.5 There should be an upcoming meeting for NBA visit for ECE & IT departments.


23.6 AQAR excel sheet will be mailed to all HODs of various departments.

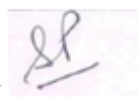
23.7 (A) HOD's of all the departments are requested to instruct the SPOC's to give their departmental reports.

23.7. (B) It was discussed and decided by the IQAC committee members that Prof. Dr. Satyajit Chakrabarti will remain the Chairman of the IQAC meetings until the recruitment of the next Principal of the institute.

The meeting ended with vote of thanks to the Chair.

  
Sd/-  
Prof. Dr. Satyajit Chakrabarti  
Chairman of the Meeting  
Internal Quality Assurance Cell (IQAC)

  
Sd/-  
Prof. Dr. Arun Kumar Bar Coordinator  
(IQAC Cell) Internal Quality  
Assurance Cell (IQAC)

  
Sd/-  
Prof. (Dr) Sanghamitra Poddar  
Coordinator (IQAC cell)  
Internal Quality Assurance Cell (IQAC)

**Date: 15<sup>th</sup> March, 2021**

**NOTICE**

**Sub: 23<sup>rd</sup> Meeting of Internal Quality Assurance Cell (IQAC) to be held on 16<sup>th</sup> March, 2021 at 11:00 AM**

Due to the unavoidable circumstances caused by the spread of corona virus (COVID-19) all the members of Internal Quality Assurance Cell (IQAC) are hereby informed that, an online IQAC meeting is going on 16<sup>th</sup> March at 11:00 AM onwards using Google Meet platform. Presence of all members of IQAC online meeting is solicited. The details of the online meeting are as follows:

Topic: 23<sup>rd</sup> IQAC Meeting

Time: March 16, 2021 11:00 AM India

Join Google Meeting:

<https://meet.google.com/mfp-fmuh-wng>

Meeting ID: mfp-fmuh-wng

**Agenda of the Meeting:**

1. To discuss about the quality of the classes held online for the 2<sup>nd</sup> semester, 4<sup>th</sup> semester, 6<sup>th</sup> semester & 8<sup>th</sup> semester students.
2. To discuss about the final year projects for the 4<sup>th</sup> year students.
3. To discuss about the online examination conducted recently for autonomy batches.
4. To discuss about the NBA work For ECE & IT department.
5. To discuss about the new AQAR format.
6. Miscellaneous works on the permission of the Chairperson.

All members are requested to make it convenient to be present during the meeting.

Regards

Prof.(Dr.) Arun Kumar Bar

Prof.(Dr) Sanghamitra Poddar

Joint Coordinators

Internal Quality Assurance Cell (IQAC)

Institute of Engineering & Management, Kolkata