


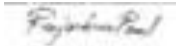


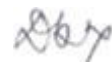




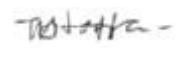
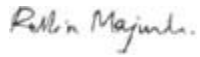


Minutes of the 24th meeting of the IQAC Cell of IEM
Held on 19th May, 2021 at 11.30 a.m. in Online Mode

Members present:

• Prof. Dr. Satyajit Chakrabarti	Chairman of IQAC, Principal and Director	
• Prof. Dr. Arun Kumar Bar	Co-ordinator (IQAC), Dean Engineering and H.O.D, EEE & Mechanical Engineering	
• Prof. Dr. Sanghamitra Poddar	Co-ordinator (IQAC) and H.O.D student Affairs & Alumni Relations	
• Prof. Rajashree Paul	Management Representative	
• Mr. Shantanu Pal	Sankalp Semiconductor Pvt. Ltd.	
• Mr. Sumit Sinha	Ericsson India Global Services Pvt. Ltd.	
• Prof. Dr. Malay Gangopadhyaya	HOD, ECE	
• Prof. Dr. Debika Bhattacharya	Dean Academics	
• Prof. Dr. Mohuya Chakraborty	Dean HRDC & HOD, CSE	
• Prof. Prabir Kumar Das	HOD, BSH	
• Prof. Dr. Sujit Dutta	HOD, MBA	
• Prof. Dr. Indraneel Mukhopadhyay	HOD, IT	
• Prof. Anupam Bhattacharya	Principal, MBA	
• Prof. Tapas Kumar Datta	HOD, EE	
• Prof. Dr. Rabin Majumdar	HOD, BBA	

• Prof. Abhishek Bhattacharya	HOD, BCA and M.SC	<i>Abhattacharya</i>
• Mr. K.R.Lal	Administrative Staff	<i>Lal</i>
• Mr. Angshuman Ray	Administrative Staff	<i>ARay</i>
• Prof. Dr. A. K. Nayak	External Experts	<i>A. K. Nayak</i>
• Prof. Dr. Debdoot Sheet	External Experts	
• Prof. Apurba Ratan Ghosh	External Experts	<i>Arghosh</i>
• Mr. Sarvesh Agarwal	Young Indians Kolkata, the Youth Wing of CII	<i>S. Agarwal</i>
• Mr. Sreeprasad Mambrakkaran Kuttan	Regional Head, Vivekananda Vigyan Mission, Kolkata Chapter, Vigyan Bharati	
• Mr. Rajashree Nag	Alumni	<i>RNag</i>
• Mr. Supratim Auddy	Alumni	<i>Supratim Auddy</i>
• Mr. Aditya Poddar	Student	<i>Aditya Poddar</i>
• Miss. Oliva Debnath	Student	

Agenda	<ol style="list-style-type: none"> 1. To read and confirm the minutes of the 23rd(XXIII/20-21) meeting held on 16th March, 2021 of IQAC cell. 2. Introduction of external member to our IQAC committee, Prof. Apurba Ratan Ghosh (Department of Environmental Science, University of Burdwan) 3. To discuss the collection of data regarding the upcoming NAAC visit. 4. To discuss the online mid semester examination conducted recently for autonomy batches. 5. To discuss the upcoming NAAC sponsored Webinar. 6. To discuss the course curriculum preparation for the upcoming semester of autonomy batches.
--------	--

	<p>7. To discuss the upcoming online academic audits.</p> <p>8. Any other relevant point may be raised during the meeting with the permission of the Chairman.</p>
--	--

Resolutions:

24.1. The minutes of the 23rd (XXIII/20-21) meeting held on 16.03.2021 of IQAC cell were read out and confirmed.

24.2. Prof. Apurba Ratan Ghosh (Department of Environmental Science, University of Burdwan), Mr. Sarvesh Agarwal (Young Indians Kolkata, the Youth Wing of CII) were introduced to the IQAC committee. Dr. A. K. Nayak (Ex-Principal, IEM) was reintroduced in the committee as an external expert.

24.3. Prof. (Dr.) Debika Bhattacharya, Head of Controller of Examinations (COE) section, was requested to send the examination policies and student & alumni feedback for updating in the website.

24.4. All the HODs were requested to submit their updated syllabus and to highlight the changed portions (if any) in the syllabus for uploading in the institute website.

24.5. All departmental coordinators were requested to update the faculty list and faculty publication list and give an update this on IQAC cell.

24.6. All the committee members were informed about the grant received by the institute from NAAC to conduct a webinar and to arrange eminent speakers for the webinar.

24.7. Prof. (Dr.) Debika Bhattacharya, Head of Controller Of Examinations (COE) section, updated the committee members about various online mid semester conducted by the institute.

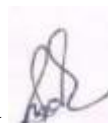
The meeting ended with vote of thanks to the Chair.

Sd/-



Prof. Dr. Satyajit Chakrabarti
Chairman of the Meeting
Internal Quality Assurance Cell (IQAC)

Sd/-



Prof. Dr. Arun Kumar Bar
Coordinator (IQAC Cell)
Internal Quality Assurance Cell (IQAC)

Sd/-



Prof. Dr. Sanghamitra Poddar
Coordinator (IQAC cell)
Internal Quality Assurance Cell (IQAC)

Date: 19th May, 2021

NOTICE

Sub: 24th Meeting of Internal Quality Assurance Cell (IQAC) to be held on 19th May, 2021 at 11:30 AM

Due to the unavoidable circumstances caused by the spread of corona virus (COVID-19) all the members of Internal Quality Assurance Cell (IQAC) are hereby informed that, an online IQAC meeting is to be held on 19th May at 11:30 AM onwards using Google Meet platform. Presence of all members of IQAC online meeting is solicited. The details of the online meeting are as follows:

Topic: 24th IQAC Meeting

Time: May 19, 2021 11:30 AM India

Join Google Meeting:

<https://meet.google.com/qac-qgtm-qpf>

Meeting ID: qac-qgtm-qpf

Agenda of the Meeting:

1. Introduction of external member to our IQAC committee, Prof. Apurba Ratan Ghosh (Department of Environmental Science, University of Burdwan)
2. To discuss the collection of data regarding the upcoming NAAC visit.
3. To discuss the online mid semester examination conducted recently for autonomy batches.
4. To discuss the upcoming NAAC sponsored Webinar.
5. To discuss the course curriculum preparation for the upcoming semester of autonomy batches.
6. To discuss the upcoming online academic audits.
7. Any other relevant point may be raised during the meeting with the permission of the Chairman.

All members are requested to make it convenient to be present during the meeting.

Regards

Prof.(Dr.) Arun Kumar Bar

Prof. (Dr.) Sanghamitra Poddar

Joint Coordinators

Internal Quality Assurance Cell (IQAC)

Institute of Engineering & Management, Kolkata