

To  
The Admission Director  
Institute of Engineering & Management, Kolkata  
Salt Lake, Sector – V, Kolkata – 700091

Date: ...../...../.....

**Sub: Stream change application through JEE MAIN Mop - Up counselling**

Respected Sir/ Madam,

This is to inform you that I, \_\_\_\_\_,

Son/ Daughter of \_\_\_\_\_, have taken admission in  
your institute in \_\_\_\_\_ stream through JEE MAIN Counselling, round  
No: 1/ 2. My enrolment number is \_\_\_\_\_ and JEEMAIN  
Roll Number is: \_\_\_\_\_. Now I have  
got allotment in IEM in \_\_\_\_\_ stream through JEE MAIN  
Mop – Up round.

So please change my stream from \_\_\_\_\_ (Stream  
Name) to \_\_\_\_\_ (Stream Name).

Thanking You  
Yours faithfully

\_\_\_\_\_  
(Signature of Guardian)

\_\_\_\_\_  
(Signature of Student)

**\*\* Kindly attach the Final allotment letter of Mop – Up round (Received from WBJEE Board.), Previous PI Reporting Letter and Receipt with this application letter.**