

Ref. No: 08.02/IEM/IQAC/GM/2019-15

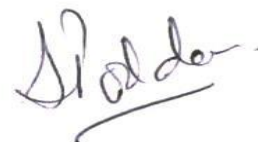
Date: 8<sup>th</sup> February, 2019

**Notice**

**Sub: 15th Meeting of Internal Quality Assurance Cell (IQAC) to be held on 13<sup>th</sup> February, 2019 at 11:00 AM in Gurukul Campus**

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that, IQAC meeting to be held on 13<sup>th</sup> February, 2019 at 4.00 P.M in Gurukul Campus. Presence of all members of IQAC is solicited, Agenda of the Meeting:

1. To read the action taken report of the 14th meeting (XIV/18-19) of IQAC held on 5.12.2018 of IQAC cell.
2. To congratulate the conference members for successfully conducting the CCWC conference in Las Vegas, USA.
3. To discuss about the upcoming MAKAUT visit.
4. To discuss and analyze report of placement for current year.
5. To discuss of all the topics and the necessary documents that is needed for the MAKAUT visit.
6. To submit the proposed proposal for IEEE IEMCON 2019 and IEEE UEMCON 2019.





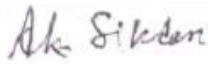
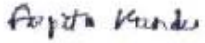



Prof. (Dr.) Himadri Nath saha  
Prof. Sanghamitra Poddar  
Joint coordinator of IQAC CELL  
Institute of Engineering & Management

**Minutes of the 15<sup>th</sup> meeting of the IQAC Cell of IEM held on 13<sup>th</sup>  
February, 2019 at 11.00 a.m. in Gurukul campus**

**Members Present:**

NAME	Designation & Affiliation	Sign
Prof. Dr. A. K Nayak	Principal and Chairman of IQAC	
Prof. Dr. Satyajit Chakrabarti	Management Representative	
Prof. Rajashree Paul	Management Representative	
Prof. Dr. Himadri Nath Saha	HOD,EEE and Coordinator of IQAC	
Prof. Sanghamitra Poddar	Assistant Professor, BSH and Coordinator of IQAC	
Prof. Dr. Debika Bhattacharya	Dean (Academics)	
Prof. Dr. Mohuya Chakraborty	HOD,IT Dean (Faculty Development)	
Prof. Dr Arun Kumar Bar	Dean (Engineering)	
Prof. Dr. Malay Gangopadhyay	HOD, ECE	
Prof. Dr. Sujit Dutta	HOD, MBA	
Prof. Dr. Tapobrata Bhattacharya	HOD, ME	

Prof. Tapas Kumar Datta	HOD, EE	
Prof. Dr. Shamindra Nath Sanyal	HOD, BBA	
Prof. Abhishek Bhattacharya	HOD, BCA and M.SC	
Prof. Prabir Kumar Das	HOD, BSH	
Prof. Dr. Indraneel Mukhopadhyay	Principal MBA	
Mr. K.R. Lal	Administrative Staff	
Mr .Angshuman Ray	Administrative Staff	
Mr. Prajit Nandy	Sankalp Semiconductor Pvt Ltd.	
Mr. Sumit Sinha	Ericsson India Global Services Pvt. Ltd.	
Mr. Somnath Chatterjee	Capgemini India, Pvt Ltd.	
Mr. Sri Prasad	Regional Head Vivekananda Vigyan Mission Kolkata Chapter. Vigyan Bharati Community Representative	
Prof. Anup Kumar Sikdar	External Experts	
Prof. Dr. Saptarsi Goswami	External Experts	
Ms. Arpita Kundu	Alumni Member	
Mr. Soummyo Priyo Chattopadhyay	Alumni Member	
Mr. Dipanjan Mitra	Student	
Mr. Supratim Auddy	Student	

Agenda	<ol style="list-style-type: none"> <li>1. To read and confirm the minutes of the 14th meeting (XIV/18-19) of IQAC held on 5.12.2018 of IQAC cell.</li> <li>2. To congratulate the conference members for successfully conducting the CCWC conference in Las Vegas, USA.</li> <li>3. To discuss about the upcoming WBUT visit.</li> <li>4. To discuss and analyze report of placement for current year.</li> <li>5. To discuss all the topics and the necessary documents that is needed for the WBUT visit.</li> <li>6. To submit the proposal for IEEE IEMCON 2019 &amp; IEEE UEMCON 2019.</li> </ol>
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### **Resolutions:**

15.1. The minutes of the 14<sup>th</sup> meeting (XIV/18-19) of IQAC held on 5.12.2018 was read out and confirmed.

15.2 To congratulate the conference members for successfully conducting the CCWC conference in Las Vegas, USA.

IQAC members congratulate the Conference members for their successful achievements.

15.3 To discuss about the upcoming MAKAUT visit.

The MAKAUT will visit this time for internal assessment. So the members requested to all the faculty members of the departments to submit all the documents.

15.4 To discuss and analyze report of placement for current year.

This year the placement was extremely good for all the departments and most of all the eligible candidates of B.Tech, BBA BCA and of other departments were placed in the good companies

The members requested to give the comparison report.

15.5 To discuss of all the topics and the necessary documents that is needed for the MAKAUT visit.

For the upcoming MAKAUT visit of the departments the members are requested to analyze all the important documents and submit that within time and verify that if anything more is needed.

15.6 To submit the proposal for IEEE IEMCON 2019 and IEEE UEMCON 2019.

The conference committee members were asked to give the proposal for next IEMCON and UEMCON 2019.

The meeting ended with vote of thanks to the Chair.



**Prof. Dr. Himadri Nath Saha & Prof. Sanghamitra Poddar**  
**Joint Coordinator of IQAC cell**  
**Institute of Engineering & Management**



**APPROVED**

**Prof. Dr. A. K. Nayak**  
**Chairman of the Meeting**  
**Internal Quality Assurance Cell (IQAC)**

